

# Privacy Policy

We are committed to safeguarding the privacy of our website visitors; this policy sets out how we will treat your personal information.

Our website Does Not uses cookies.

## (1) Credit

This document was created using an [SEO Legal](#) template.

## (2) What information might we collect?

We may collect, store and use the following kinds of personal information:

- (a) information relating to any transactions carried out between you and us on or in relation to this website;
- (b) information that you provide to us for the purpose of registering with us;
- (c) information that you provide to us for the purpose of subscribing to our website services, email notifications and/or newsletter;
- (d) any other information that you choose to send to us.

Before you disclose to us the personal information of another person, you must obtain that person's consent to both the disclosure and the processing of that personal information in accordance with the terms of this privacy policy.

## (3) Cookies

We Do Not use "session" cookies or "persistent" cookies on our website to collect or track any data.

A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We Do Not use Google Analytics to analyse the use of this website.

Most browsers allow you to reject all cookies, whilst some browsers allow you to reject just third party cookies. For example, in Internet Explorer (version 9) you can refuse all cookies by clicking "Tools", "Internet options", "Privacy", and selecting "Block All Cookies" using the sliding selector. Blocking all cookies will, however, have a negative impact upon the usability of many websites, including this one.

## (4) Using your personal information

Personal information submitted to us via this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- (a) administer the website;
- (b) improve your browsing experience by personalising the website;

- (c) enable your use of the services available on the website;
- (d) send statements and invoices to you, and collect payments from you;
- (e) send you general (non-marketing) commercial communications;
- (f) send you email notifications which you have specifically requested;
- (g) send you our newsletter and other marketing communications relating to our which we think may be of interest to you, by post or, where you have specifically agreed to this, by email or similar technology (and you can inform us at any time if you no longer require marketing communications);
- (h) provide third parties with statistical information about our users – but this information will not be used to identify any individual user;
- (i) deal with enquiries and complaints made by or about you relating to the website;
- (j) keep the website secure and prevent fraud; and
- (k) verify compliance with the terms and conditions governing the use of the website (including monitoring private messages sent through our website private messaging service)

Where you submit personal information for publication on our website, we will publish and otherwise use that information in accordance with the license you grant to us.

We will not, without your express consent, provide your personal information to any third parties for the purpose of direct marketing.

## **(5) Disclosures**

We may disclose your personal information to any of our employees, officers, agents, suppliers or subcontractors insofar as reasonably necessary for the purposes set out in this privacy policy.

We may disclose your personal information to any member of our group of companies (this means our subsidiaries, our ultimate holding company and all its subsidiaries) insofar as reasonably necessary for the purposes set out in this privacy policy.

In addition, we may disclose your personal information:

- (a) to the extent that we are required to do so by law;
- (b) in connection with any ongoing or prospective legal proceedings;
- (c) in order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk);
- (d) to the purchaser (or prospective purchaser) of any business or asset that we are (or are contemplating) selling; and
- (e) to any person who we reasonably believe may apply to a court or other competent authority for disclosure of that personal information where, in our reasonable opinion, such court or authority would be reasonably likely to order disclosure of that personal information.

Except as provided in this privacy policy, we will not provide your information to third parties.

## **(6) International data transfers**

Information that we collect may be stored and processed in and transferred between any of the countries in which we operate in order to enable us to use the information in accordance with this privacy policy.

Information which you provide may be transferred to countries (including the United States) which do not have data protection laws equivalent to those in force in the European Economic Area.

In addition, personal information that you submit for publication on the website will be published on the internet and may be available, via the internet, around the world. We cannot prevent the use or misuse of such information by others.

You expressly agree to such transfers of personal information.

## **(7) Security of your personal information**

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

You acknowledge that the transmission of information over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet.

## **(8) Policy amendments**

We may update this privacy policy from time to time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

## **(9) Your rights**

You may instruct us to provide you with any personal information we hold about you. Provision of such information will be subject to:

- (a) the payment of a fee (currently fixed at USD 25); and
- (b) the supply of appropriate evidence of your identity (for this purpose, we will usually accept a photocopy of your passport certified by a solicitor or bank plus an original copy of a utility bill showing your current address).

We may withhold such personal information to the extent permitted by law.

You may instruct us not to process your personal information for marketing purposes, by sending an email to us. In practice, you will usually either expressly agree in advance to our use of your personal information for marketing purposes, or we will provide you with an opportunity to opt out of the use of your personal information for marketing purposes.

## **(10) Third party websites**

The website contains links to other websites. We are not responsible for the privacy policies or practices of third party websites.

## **(11) Updating information**

Please let us know if the personal information which we hold about you needs to be corrected or updated.

**(12) Contact**

If you have any questions about this privacy policy or our treatment of your personal information, please write to us by email to [contactus@orbitsw.com](mailto:contactus@orbitsw.com) or by post to ORBIT Software Group Inc, 6006 La Mesa Street, Lago Vista, Texas USA, 78645

**(13) Data controller**

The data controller responsible in respect of the information collected on this website is ORBIT Software Group Inc.